



Application form for **PART-TIME** Springboard+ Courses

PPSN: _____

FULL NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____

PHONE / MOBILE: _____ EMAIL: _____

Current Social Welfare Payment: _____

COURSE DETAILS (Please attach supporting documentation)

Course Provider Name & Address:		
Course Title:		
Course Code:		
Qualification Type / Awarding Body		
Course Dates:	Start Date:	End Date:
Attendance per Week:	Days:	Hours per Day:
Work Placement / Internship Dates:	Start Date:	End Date:
Have you previously completed Part-Time / Full-Time Springboard+ Course?	YES: <input type="checkbox"/> NO: <input type="checkbox"/>	Details: _____
Details of Higher/ Further level courses you have completed and the year you qualified:		

I DECLARE that I must continue to satisfy the conditions of being available for and genuinely seeking work. I understand that if I am offered work while on the course, I will be expected to accept a job offer. I understand participation on a Springboard+ course will not confer entitlement to receive income support payment from the Department of Social Protection. I understand any income support I am currently in receipt of will only continue while an entitlement exists. I declare that all information I have given is accurate and truthful. I will notify the Department of any change in circumstances which may affect my continued entitlement in accordance with the Back to Education Programme. PTEO guidelines are available on www.gov.ie.

Customer Signature: _____ Date: _____

FOR COMPLETION BY DSP STAFF ONLY

RECOMMENDED BY EMPLOYMENT PERSONAL ADVISER/JOB COACH – SIGNED: _____

APPROVED BY DECIDING OFFICER – SIGNED: _____ LO CODE: _____

QUALIFYING PAYMENT: _____ CT DAYS: _____

BOMI UPDATED _____ CUSTOMER NOTIFIED: _____

Data Protection Statement

The Department of Social Protection administers Ireland's social protection system. The Department requires customers to provide certain personal data in order to determine eligibility for relevant payments and or benefits. Your personal data may be exchanged with other Government Departments and Agencies in certain circumstances where this is provided for by law. Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at www.gov.ie/dsp. Details of this policy are also available in hard copy upon request.